



Delivering a brighter, greener future for all

MINUTES
of the Town Development Committee
held on Monday 9th September 2024 at 7.00pm
at
Warminster Civic Centre, Sambourne Road,
Warminster BA12 8LB

Membership:

Cllr Davis (East)	*	Cllr Robbins (East)	*
Cllr Jones (East) Chairman	A	Mr James Sullivan-Tailyour (Advisor)	AB
Cllr Keeble (West) Vice Chairman	*	Mr Matt Towl (Advisor)	AB
Cllr Kirkwood (Broadway)	*	Mr Len Turner (Advisor)	*
Cllr Macfarlane (West)	*	Vacancy (Broadway)	

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommatt, Town Clerk and RFO, Judith Halls, Deputy Town Clerk, Patsy Clover, Committee Clerk

Attendees:

Unitary Councillors: None

Members of the press: One

Members of the public: Four

TD/24/021 Apologies for Absence
 Apologies were received and accepted from Cllr Jones.

TD/24/022 Declarations of Interest
 Non-pecuniary interests in agenda item 12 were declared by Cllr Davis as a member of the Royal British Legion and by Cllr Kirkwood as a potential participant in the event.

Signed.....Date.....



TD/24/023 **Minutes**
TD/24/023.1 The minutes of the Town Development Committee meeting held on Monday 3rd June 2024 were approved as a true record and signed by the vice chairman.
TD/24/023.2 There were no matters arising from the minutes of the Town Development Committee meeting held on Monday 3rd June 2024.

TD/24/024 **Chairman's Announcements**
There were no chairman's announcements.

TD/24/025 **Questions**
There were no questions submitted by members before the meeting.

Standing orders were suspended at 7:01pm to allow for public participation.

TD/24/026 **Public Participation**
Denis Brett spoke to agenda item 13, as patron of Sustainable Warminster, voicing his support for their application for a grant towards the costs of running a series of Energy Café events.

Harriet James spoke to agenda item 13 providing explaining that Sustainable Warminster has been awarded a grant of £10,000 by the Centre for Sustainable Energy (CSE) and providing further information about costs, attendees and the format of the proposed events.

Standing orders were reinstated at 7:05pm following public participation.

TD/24/027 **Reports from Unitary Authority Members**
There were no reports from unitary authority members.

TD/24/028 **Sustainable Warminster Energy Advice Tea Parties**
Members supported the proposed events in principle but raised concerns about certain elements of the updated report, attached.

Members resolved to award a grant of £3,000 to support the first events planned by Sustainable Warminster – funding to come from Earmarked Reserves – Climate Change. They requested that a representative from Sustainable Warminster attend a future meeting of the Town Development committee to report back before any further grants were awarded.

TD/24/029 **Tynings Allotments**
Members noted the minutes from the meetings held on 15th May and 12th June 2024.

TD/24/030 **Working Groups and Warminster Business Network**
TD/24/030.1 A verbal update was received from Cllr Robbins in Matt Towl's absence providing positive feedback following the Autumn market and about the opening of new businesses in Warminster.

Signed.....Date.....

TD/24/030.2 Members resolved to incorporate the £4,000 budget set aside for the Warminster Parking Partnership – 107/4710 Enterprise Warminster - into the budget for town centre regeneration.

TD/24/031 Operational Flood Working Group South

Members received the notes of the Operational Flood Working Group South meeting held on 21st February 2024 and noted that no notes had been provided for the meetings held in April and June 2024.

TD/24/032 Rights of Way Volunteers

Members noted the update from the Rights of Way Volunteers and asked for a letter of thanks to be sent to the volunteers.

TD/24/033 Warminster Royal British Legion – Commemorations for the 80th Anniversary of World War II

Members approved the RBL community event at the Town Park on 26th July 2025, and agreed in principle that the Town Council would contribute towards the cost of providing security and for officers to work with the RBL to bring detailed proposals to a future meeting.

TD/24/034 CCTV

Members noted the minutes of the CCTV Sub Committee meeting held on 12th March 2024.

TD/24/035 Coaches

Members noted that Wiltshire Council had acknowledged receipt of the Town Council's letter asking for the provision of coach parking bays in Warminster's Central Car Park and/or other suitable locations with appropriate signage from the A36 and that Warminster Town Council's request would be kept on file to be used as part of Wiltshire Council's review of their parking strategy in conjunction with the upcoming Local Transport Plan 4.

TD/24/036 Communications

Members agreed a press release to be issued with the following spokesperson:

- Sustainable Warminster Energy Advice Tea Parties – Cllr Robbins.

Meeting closed at 7.45pm.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 2nd December 2024.

Signed.....Date.....